

# SUMMER HOUSING APPLICATION & AGREEMENT

**THE NEW SCHOOL**

**Parsons Summer Orientation Program for international Students, SUMMER 2009**

**APPLICATION PRIORITY DEADLINE: April 30, 2009**

## INSTRUCTIONS

Confirmation of your reservation will be sent after processing the housing application and payment. Housing assignments are on a first-come, first-served basis. Space is limited and registration for the program does not guarantee housing. Students are encouraged to reserve a space early. To secure a housing space, return this form with payment for the full housing fees payable to The New School. Please send separate checks for housing and tuition fees. You may also charge your housing fees to your credit card by filling out the credit card information below.

**Send Application to:** Summer Housing, Office of Student Housing & Residence Life, The New School, 79 Fifth Avenue, 5th floor, New York, NY 10003. You may also fax your application and your credit card authorization to 212.229.5410. Questions about housing? Call 212.229.5459 x3610 or email [summerhousing@newschool.edu](mailto:summerhousing@newschool.edu).

**Please print**

_____	_____	_____	_____
Last Name	First Name	Gender (M/F)	Date of Birth
_____		_____	_____
Permanent Home Address		City/State/Postal Code	Country
_____	_____	_____	_____
Phone	Fax	Email	
_____			
New School ID#			

## PROGRAM DATES

**Check-in:** Sunday, June 14, 2009

**Check-out:** Saturday, August 7, 2009 (between 9:00 a.m. and noon)

**Housing Fees:** \$3,280 (in U.S. currency only)

## PAYMENT

Please make sure a check, money order, or credit card information is included for full amount due. Applications will not be processed without full payment.

Check # \_\_\_\_\_ \$ \_\_\_\_\_ (total amount enclosed)

Please charge my credit card \$ \_\_\_\_\_ Circle one: VISA    MASTERCARD    AMERICAN EXPRESS

Card # \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Print full name as it appears on card: \_\_\_\_\_ Signature of card holder: \_\_\_\_\_

I have read the terms and conditions of this University Housing Application and Contract as outlined on this form. I agree to abide by the terms and conditions as outlined in the contract and agreement.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

## HOUSING CONTRACT

**1. OCCUPANCY & USE** (a) Use: The student agrees that the residence hall should at all times be used for dormitory purposes and occupied only by the students assigned by The New School. (b) Check-in: No student is permitted to check into the residence hall before the designated check-in date and time as set by the Office of Student Housing. All early arrivals will be asked to wait until the scheduled check-in time to register for accommodations. (c) Check-out: All students must check out of the residence hall on the designated check-out date and time as set by the Office of Student Housing. (d) Late check-out: The student will be charged a daily rate of \$100 if he or she vacates after the designated check-out date and time.

**2. CANCELLATION AND REFUND POLICY.** A student who wishes to cancel this housing contract must petition the Director of Student Housing in writing at least two weeks prior to the requested cancellation date. The \$250 deposit is forfeited in all instances. No refund will be made for any student's late check-in or early departure. Once the cancellation request is granted, the resident must vacate the residence hall no later than 72 hours from the date of notification of approval of the cancellation request. Failure to vacate in a timely manner will result in additional penalties. **All cancellation requests received by April 30, 2009 will receive 100% refund; cancellation requests received between April 30, 2009 and May 1, 2009, inclusive will receive 80% refund; and all cancellation requests received after May 1, 2009 will receive no refund.**

**3. VACATING PROCEDURES.** The student agrees to vacate the residence hall at the time set forth by the Office of Student Housing, or sooner if the resident shall be in default hereunder. The student shall be responsible for all damages, direct or indirect, resulting from the resident's obligation under this agreement in any respect including, but not limited to, the cost of accommodations for each student that would otherwise occupy the residence hall, and all expenses, including legal fees incurred by The New School in connection with or as a result of the failure of the resident to vacate the residence hall, or in connection with the removal of the resident from the residence hall.

**4. REGULATIONS.** It is the intention of the Office of Student Housing that the residence halls be a safe and comfortable home for all summer residents. There are a number of specific rules and regulations which must be adhered to as well as a number of activities that cannot be tolerated. Any violation will be viewed by The New School as grounds for immediate removal, without refund, from the residence halls. The resident agrees to review and abide by all the policies and regulations of The New School and the Office of Student Housing that are, or shall become, effective during the term of this agreement. These policies and regulations are included in the Housing Contract, the Residence Hall Handbook, and other publications distributed by the university.

**5. SMOKING REGULATIONS.** The residence halls are smoke-free facilities. Smoking is not allowed in any area of the buildings, including bedrooms, hallways, and other common areas.

**6. BUILDING DAMAGES.** The student agrees to take reasonable care of the building and rooms used and to restore them to their condition as of the date of check-in, if necessary. The student will be responsible for any costs resulting from damage to and/or loss to university property.

**7. RIGHT OF ENTRY.** The New School may exercise the following rights: (i) To enter any accommodation which student has been assigned pursuant to this agreement in order to inspect the premises for the purpose of health, management, safety, or compliance with applicable rules and regulations; (ii) To make building and room repairs during the time the student has been assigned pursuant to this agreement. Every effort will be made by The New School to minimize inconvenience, and wherever possible, advance notice will be given; (iii) To vacate any of the accommodations and require the occupants to move to other New School accommodations.

**8. BUILDING REPAIRS AND CAMPUS CONSTRUCTION.** Summer is the only time that major maintenance work, painting, and other building repairs can be performed in the residence halls. Be aware that painting, carpet replacement, facility enhancement, lighting projects, extended electrical outage for elevator repairs, and other similar work might affect residents. Major construction projects are scheduled to take place at various locations on and around the New School campus this summer. Any or all of these projects may cause noise, system interruptions, and access changes. We will make every effort to inform residents of any work that might affect their stay.

**9. RIGHTS RESERVED BY THE NEW SCHOOL.** The New School reserves the right: (a) of injunction and the right to invoke any remedy at law or in equity, as if re-entry, summary proceedings and other remedies were not herein provided for, and the selection of one or more remedies shall not preclude The New School from any other remedy; (b) to conduct inspections to ensure health, safety, and general welfare of members of the university community, or to maintain the physical security of university properties. Access to residence halls by university staff will be generated as the university determines necessary; (c) at any time and for any reason, in its sole discretion, to change or cancel the residence hall assignment. The university is not liable for the loss of money or valuables by any person, nor the loss or damage to any resident's property.